

# International Association of Athletics Federations



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M/10/16  
Monaco, 19 April 2016

**TO: MEMBER FEDERATIONS**  
Copy: Council Members  
Committee and Commission Chairpersons  
Area Headquarters  
RDCs/HPTCs  
AMS/Dentsu

Dear General Secretary,

## **2<sup>nd</sup> IAAF World U20 Coaches' Conference Bydgoszcz, Poland –25 July 2016**

It is our pleasure to provide you with information regarding the 2<sup>nd</sup> IAAF World U20 Coaches' Conference which will take place in Bydgoszcz, POL on the occasion of the IAAF World U20 Championships.

In line with the IAAF's Development Strategy, the IAAF World U20 Coaches' Conference will offer an ideal opportunity to exchange knowledge and to update coaches on the latest trends and research in their field.

### **Participants**

Coaches who are accompanying their team to the World U20 Championships are invited to attend the Conference.

The IAAF will bear the cost of participation for one coach per Member Federation. Additional participants can be registered at the Member Federation's cost.

### **Speakers**

A panel of experienced speakers from various areas will present specific topics/trends in coaching. All group events will be covered.

### **Conference Programme / Departures**

#### Monday, 25 July 2016

Morning: transfer by bus from the Team Hotels in Bydgoszcz to the Conference venue.

9:00 – 12:00: Conference, Session 1

12:15 – 13:15: Lunch

13:30 – 17:30: Conference, Session 2

Evening: For those with departing flights from Bydgoszcz after 21:00, ground transportation can be organised after the completion of the Conference.

... / ...

Tuesday, 26 July 2016  
Departure of all participants.

### **Accommodation**

Coaches already there for the Championships, will be accommodated for the night of 25 July 2016 in the same accommodation as during the Championships.

For Member Federations who wish to enter more than one coach at their cost, we suggest the accommodation detailed in the M-Circular M/07/16 (reservations to be made directly by the participant or the Member Federation).

### **Participation**

Should you wish to nominate participant(s) to attend the 2<sup>nd</sup> IAAF World U20 Coaches' Conference, please fill out the enclosed Reply Form and return it to the IAAF via email to [stephane.merlino@iaaf.org](mailto:stephane.merlino@iaaf.org) by no later than **31 May 2016**.

In either case your contact at the IAAF is Development & Member Relations Department Manager Stéphane Merlino (email: [stephane.merlino@iaaf.org](mailto:stephane.merlino@iaaf.org)).

Please do not hesitate to contact us if you have any queries regarding the attached information.

Kind regards,

A handwritten signature in black ink, appearing to read 'Jean Gracia', with a large, stylized flourish extending from the end of the signature.

Jean Gracia  
General Secretary

Appendix:  
Reply Form (also under separate cover)

# 2<sup>nd</sup> IAAF World U20 Coaches' Conference 2016

25 July 2016 – Bydgoszcz, POL

## REPLY FORM



COUNTRY CODE: .....

MEMBER FEDERATION:  
.....

**COACH 1** – for all the Members Federations taking part in the IAAF World U20 Championships – Bydgoszcz 2016 (free of charge)

LAST NAME: ..... FIRST NAME: .....

GENDER: ..... DATE OF BIRTH: .....

POSITION IN THE TEAM:.....

EVENT(S) COACHED: .....

COACHING QUALIFICATIONS (main one):.....

IAAF CECS       UNIVERSITY       NATIONAL FEDERATION PROGRAM

PRIVATE LEARNING       NO QUALIFICATION

EMAIL: ..... MOBILE: .....

**ADDITIONAL COACH** – for all the Members Federations taking part in the IAAF World U20 Championships – Bydgoszcz 2016 (130USD/Day)

LAST NAME: ..... FIRST NAME: .....

GENDER: ..... DATE OF BIRTH: .....

POSITION IN THE TEAM:.....

EVENT(S) COACHED: .....

COACHING QUALIFICATIONS (main one):.....

IAAF CECS       UNIVERSITY       NATIONAL FEDERATION PROGRAM

PRIVATE LEARNING       NO QUALIFICATION

EMAIL: ..... MOBILE: .....

*Please note that departures from Bydgoszcz must be no later than Tuesday 26 July 2016.*

General Secretary's Signature:

Date:

PLEASE RETURN THIS FORM BEFORE 31 May 2016  
by email to: [stephane.merlino@iaaf.org](mailto:stephane.merlino@iaaf.org)